



## Financial Analyst

**Date posted:** January 15, 2019

**Location:** Vienna, Austria

### About HOOKIPA

HOOKIPA Pharma Inc. is a clinical stage biopharmaceutical company developing a new class of immunotherapeutics targeting infectious diseases and cancers based on its proprietary arenavirus platform that is designed to reprogram the body's immune system.

### Position Summary:

We are looking for an ambitious Financial Analyst (full time) to join our highly motivated and dedicated team at HOOKIPA. The responsibilities include producing and analyzing monthly reports, actual/budget comparisons, budget and forecast preparation as well as assisting in the development of controlling systems, design of the related IT solutions and internal procedures. The position requires excellent analytical skills an affinity to working with IT tools, and hands-on mentality.

### Main Responsibilities:

- Preparation of the budget and financial forecasts with cost center managers
- Prepare and publish monthly financial reports with deviation analyses
- Support month-end, quarterly and year-end close process
- Assist with local, state, and federal government reporting requirements and grant reporting
- Assist in management's discussion and analysis of the financial results
- Ensure quality control over financial transactions and financial reporting
- Develop and document business processes to maintain and strengthen internal controls
- Participate in projects for adaptation and optimization of processes, work flows and IT systems

### Qualifications:

- Completed economic/commercial education (eg HAK, HBLA; University) with focus on finance and/or Controlling
- An affinity to numbers and IT systems and
- Ability to interpret and analyze financial data
- Minimum of 2 years of relevant experience, preferably in an international environment
- Good command of MS Office, experience with ERP-systems (experience with SAP Business by Design advantageous)
- Fluency in English (both orally and written); good knowledge of German
- High level of professionalism and solution oriented
- Team orientated, accurate and structured working style
- Open minded, being able to work with people from different backgrounds

### What we offer:

- Strong team with dedicated and passionate scientists
- State of the art infrastructure
- An excellent working atmosphere
- Opportunities for Personal development



- Working in a multinational and multicultural environment

Minimum monthly gross salary from EUR 3,000,- depending on experience and qualification salary can be negotiated.

Starting date: As soon as possible

**Contact:**

If you (m/f) are interested in this challenging position, please send your CV including a cover letter summarizing your qualification and experiences to: **[talent@hookipapharma.com](mailto:talent@hookipapharma.com)**

For more information on HOOKIPA Pharma, please visit [www.hookipapharma.com](http://www.hookipapharma.com)